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| **Position** |

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| **Position(s) Applied For:** |  |

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| Personal Information |

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Postcode:** |  |
| **Telephone Number:** |  |
| **Email Address:** |  |
| **Are you eligible to work in the UK?** | Yes  No |
| **Do you hold a UK driver’s licence?** | Yes  No |
| **If yes, do you have any points or convictions against you?** |  |

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| Employment History |

|  |  |
| --- | --- |
| **CURRENT (or most recent) EMPLOYMENT** | |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |

|  |  |
| --- | --- |
| **PREVIOUS EMPLOYMENT** | |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |

|  |  |
| --- | --- |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |

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| --- | --- |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |

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| --- | --- |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |

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| --- | --- |
| **Name of Employer:** |  |
| **Job Title:** |  |
| **Dates of Employment:** | Click or tap to enter a date. **to** Click or tap to enter a date. |
| **Reason for Leaving:** |  |
| **Duties:** |  |
| **Education & Training** | |

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| --- | --- | --- | --- |
| **Institution** | **Address** | **Qualification** | **Dates** |
|  |  |  |  |

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| Supporting Statement |

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| --- | --- |
| **Why do you want to work at Accommodation Concern?** |  |
| **Briefly outline your skills and experience that make you a good fit for the role:** |  |
| **What is your biggest professional achievement so far?** |  |
| **Any other comments** |  |

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| Interview Arrangements and Availability |

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| --- | --- |
| **If you have a disability, please tell us if there are any reasonable adjustments that we can make to help you in your application or with our recruitment process.** |  |
| **Are there any dates when you will not be available for interview?** |  |
| **Available Start Date:** |  |

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| **References** |

Please give the names and contact details of two people who we can ask to give you a reference. We may ask them before an employment offer is made. We will not ask your current employer, until we get your permission.

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| **REFEREE 1** | |
| **Name:** |  |
| **Organisation:** |  |
| **Relationship:** |  |
| **Email Address:** |  |
| **Telephone Number:** |  |

|  |  |
| --- | --- |
| **REFEREE 2** | |
| **Name:** |  |
| **Organisation:** |  |
| **Relationship:** |  |
| **Email Address:** |  |
| **Telephone Number:** |  |

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| Declaration |

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

|  |  |
| --- | --- |
| **Name:** |  |
| **Signature:** |  |
| **Date:** | Click or tap to enter a date. |

Please email a copy of your application form to [erica@a-c.org.uk](mailto:erica@a-c.org.uk).

Please feel free to attach a copy of your CV.